

## Annual Return (AR30) form

Society Name: SaveEnergy CBS Limited  
Society Num: 9066

An Annual Return must be completed by all societies registered under the Co-operative and Community Benefit Societies Act 2014 ('the Act') (including any societies previously registered under the Industrial and Provident Societies Act 1965) or the Co-operative and Community Benefit Societies Act (Northern Ireland) 1969 ('the Act') (including any societies previously registered under the Industrial and Provident Societies Act 1969). The Annual Return must include:

- this form;
- a set of the society's accounts; and
- where required, an audit report or report on the accounts.

A society must submit the Annual Return within 7 months of the end of the society's financial year. Failure to submit on time is a prosecutable offence.

Please note that this form, including any details provided on the form, will be made available to the public through the Mutuels Public Register: <https://mutuals.fca.org.uk>. Our privacy notice explains how and why we use personal data: <https://www.fca.org.uk/privacy>.

For guidance on our registration function for societies, which includes guidance on the requirement to submit an Annual Return, please see here: <https://www.handbook.fca.org.uk/handbook/RFCCBS>

2.1 What date did the financial year covered by these accounts end?

30/06/2024

3.1 Please provide the names of the people who were directors of the society during the financial year this return covers.

Some societies use the term 'committee member' or 'trustee' instead of 'director'. For ease of reference, we use 'director' throughout this form.

**Name of Director**

**Month of Birth**

**Year of Birth**

Michael Beaven

Aug

1964

Paul Connacher	Feb	1960
Christopher Evans	Jul	1969
Maria Evans	Jul	1967
Rosanna Sansom	May	1988

3.2 All directors must be 16 or older. Please confirm this is this case:

All directors are aged 16 or over

3.3 Societies are within the scope of the Company Director Disqualification Act 1986 (CDDA). Please confirm that no director is disqualified under that Act:

No director is disqualified

3.4 Please state any close links which any of the directors has with any society, company or authority.

'Close links' includes any directorships or senior positions held by directors of the society in other organisations.

Michael Beaven and Maria Evans are Directors of Our Community Enterprise CIC and its associated EOT, Our Community Enterprise Trustees Ltd.  
Michael Beaven is also a Director of MaidEnergy Ltd.

3.5 Please provide the name of the person who was secretary at the end of the financial year this return covers.

Societies must have a secretary

**Name of Secretary**

**Month of Birth**

**Year of Birth**

Christopher Evans	Jul	1969
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**4.1 Please confirm that:**



5.2 Please confirm the audit option used by the society is compliant with the society's own rules and the Act

We have complied with the audit requirements

5.3 Please confirm any audit report (where required) is being submitted with this Annual Return

Yes

Not applicable

5.4 Is this society accepted by HM Revenue and Customs (HMRC) as a charity for tax purposes?

Yes

No

5.5 If the society is registered with the Office of the Scottish Charity Regulator (OSCR) please provide your OSCR registration number.

Registered

Not applicable

5.6 Is the society a housing association?

No

Yes

6.1 Is the society a subsidiary of another society?

Yes

No

6.2 Does the society have one or more subsidiaries?

(As defined in sections 100 and 101 of the Act)

Yes

No

All societies are registered meeting one of two conditions for registration. These are that the society is either:

- a bona fide co-operative society ('co-operative society'); or
- are conducting business for the benefit of the community ('community benefit society').

Your society is registered meeting the condition for registration that it is conducting its business for the benefit of the community.

For further information on the condition for registration, please see chapter 5 of our guidance [here](#).

Community benefit societies must answer the following questions in relation to the financial year covered by this return.

### 7B.1 What is the business of the society?

For example, did you provide social housing, run an amateur sports club etc.

SaveEnergy CBS Ltd is a local, volunteer-led Community Benefit Society with a mission to help every member of our community to reduce their energy consumption & bills and contribute to the lowering of carbon emissions, no matter their circumstance or ability to pay. Our service is unique because we offer free expert energy advice and the support of a trusted tradesman to undertake improvements to the fabric of people's homes, - such as insulation, reducing condensation or draught-proofing. We will also offer thermal imaging surveys and retrofit assessments to support householders on their journey towards warm and comfortable homes that cost less to heat

### 7B.2 Please describe the benefits to the community the society delivered?

Here we are looking to see what the benefits to the community were. Community can be said to be the community at large. For example, did you relieve poverty or homelessness through the provision of social housing.

Our services will reduce energy lost through our leaky buildings, reducing both bills and carbon emissions.  
The paid-for services that we offer also enable us to provide free services to those parts of our community that cannot afford to pay, enhanced by grants and innovative financing, to ensure that no one is left behind.

### 7B.3 Please describe how the society's business delivered these benefits?

The business of the society must be conducted for the benefit of the community. Please describe how the society's business (as described in answer to question 7B.1) provided benefit to the community.

The society has been developing the business model, assessing the need for our services and the gaps in delivery that need to be met, undergoing training and developing processes to ensure that we deliver a high-quality, appropriate service to our community.

7B.4 Did the society work with a specific community, and if so, please describe it here?

For instance, were the society's activities confined to a specific location; or to a specific group of people? Please note that in serving the needs of any defined community, the society should not inhibit the benefit to the community at large.

The society's intends to focus it's activities within a 10 mile radius of Maidenhead, and to collaborate with any other organisations in the UK with shared interests.

7B.5 What did the society do with any surplus or profit?

For instance, did you pay a dividend to members (and if so, on what basis); did money get reinvested in the business; put into reserves; used for some other purpose?

The society did not make any profit. Future profits will be reinvested in the business.

7B.6 Please state any significant commercial arrangements that the society has, or had, with any other organisation that could create, or be perceived as creating, a conflict of interest.

Please tell us how you ensured that any such conflict of interest did not prevent the society from acting for the benefit of the community.

SaveEnergy CBS has contracted fundraising and business development services from Our Community Enterprise CIC, which has Directors in common. The total spent on services provided by Our Community Enterprise CIC in the relevant period was £14,178, inclusive of VAT.

Our Community Enterprise provided quotes for work to be undertaken at their standard rates, which were verified by an independent Director, and also provided significant in-kind support in other areas of business development.

Registered number

RS009066

**SaveEnergy CBS Limited**

**Report and Accounts**

**30 June 2024**

## **SaveEnergy CBS Limited**

### **Society Information**

#### **Directors**

Michael Beaven

Paul Conacher (appointed 10 April 2024)

Christopher Evans (appointed 1 April 2024)

Maria Evans (resigned 27 March 2024)

Rosanna Sansom

#### **Secretary**

Christopher Evans

#### **Registered office**

47 Ray Lea Road

Maidenhead

Berkshire SL6 8QG

#### **Registered number**

RS009066



## SaveEnergy CBS Limited

### Directors' Report

The directors present their report and accounts for the period ended 30 June 2024.

### Principal activities

The Society's principal activity during the year is the development of a community-owned retrofit and energy saving business.

### Directors

The following persons served as directors during the year:

Michael Beaven

Paul Conacher (appointed 10 April 2024)

Christopher Evans (appointed 1 April 2024)

Maria Evans (resigned 27 March 2024)

Rosanna Sansom

### Secretary

Christopher Evans

### Directors' responsibilities

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

The law governing Registered Societies requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the society as at the balance sheet date and of its income and expenditure for the year then ended. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the society will continue in business.

The directors are responsible for keeping proper books of account such as are necessary to give a true and fair view of the society's state of affairs and to explain its financial transactions. The directors must also establish and maintain a satisfactory system of control of its books of account, its cash holdings and all its receipts and remittances, and hence are also responsible for safeguarding the assets and taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Reporting Criteria

This report has been prepared in accordance with the Co-operative and Community Benefit Societies Act 2014.

This report was approved by the board on 18<sup>th</sup> September 2024 and signed on its behalf.



Michael Beaven

## SaveEnergy CBS Limited

## SaveEnergy CBS Limited

Revenue Account for the period ended 30 June 2024

<b>Income</b>	Note	£
Grant income	2	30183
<b>Total income</b>		<b>30183</b>
<b>Expenses</b>		
Wages and salaries	3	4660
Contractors		7200
Fundraising cost	4	2838
Business development	4	11340
Training and equipment		1487
General expenses		2658
<b>Total expenses</b>		<b>30183</b>
Interest receivable		21
Profit or loss before tax		21
Tax on profit		4
<b>Profit or loss for year</b>		<b>17</b>

**SaveEnergy CBS Limited**  
**Balance Sheet as at 30 June 2024**

	Note	£
Fixed assets		0
Current assets		
Debtors		0
Cash at bank and in hand		10296
Total Current assets		10296
Creditors: amounts falling due within one year		458
Accruals		9817
Net current assets		21
<b>Net assets</b>		<b>21</b>
<b>Capital and reserves</b>		
Share capital		4
Retained Surplus		17
<b>Shareholders' funds</b>		<b>21</b>

The directors are satisfied that the Society is entitled to exemption from the requirement to obtain an audit under section 84 of the Co-operative and Community Benefit Societies Act 2014.

The members passed a resolution in general meeting to disapply the requirement to have the accounts audited.

The directors acknowledge their responsibilities for complying with the requirements of the Co-operative and Community Benefit Societies Act 2014 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in the Co-operative and Community Benefit Societies Act 2014.

Approved by the board on 18<sup>th</sup> September 2024



Michael Beaven, Director / Member



Christopher Evans, Director / Secretary



Maria Evans, Member

## **SaveEnergy CBS Limited**

### **Notes to the accounts**

#### **1: Accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below. These have been consistently applied in the accounts.

#### **Basis of measurement and preparation**

These financial statements have been prepared in accordance with the provisions of Section 1A (Small Entities) of Financial Reporting Standard 102, and there are no material deviations from that standard.

#### **Grants received**

Grants related to revenue are recognised in the Income and Expenditure statement on a systematic basis over the periods in which the Society recognises the related costs for which the grant is intended to compensate.

#### **2: Grant Income**

Grant income is composed of a grant of £40,000 from The Climate Partnership CIC, to establish a community based retrofit service and to provide support to low-income households. £30,183 of this grant had been spent in the period ending 30 June 2024, with the remaining £9,817 accrued for spend in the following year.

#### **3: Employees**

The average number of persons (including Directors) employed by the society during the period was 1.

#### **4: Related Party Transactions**

SaveEnergy CBS has contracted fundraising and business development services from Our Community Enterprise CIC, which has Directors in common. The total spent on services provided by Our Community Enterprise CIC in the relevant period was £14,178, inclusive of VAT.

#### **5: Post Balance Sheet events**

SaveEnergy CBS has applied for, and been awarded grants from the Community Energy Fund and from the National Lottery Community Fund, as follows:

- Community Energy Fund: £40,000 to provide community energy advice, thermal surveys and retrofit for homes within 10 miles of Maidenhead and into Buckinghamshire.
- National Lottery Community Fund: £19,946 for SaveEnergy Community Programme.